

3/31/2023 **(PLEASE READ THE WHOLE MESSAGE)**

Hi Leahi Licensed Nurses,

- ❖ There is 1 Module that has been loaded on Relias Learning to complete.
 - **Documentation for Nurses**
- ❖ To access Relias Learning go to <https://leahi.training.reliaslearning.com>
- ❖ Once signed in, you will see the loaded module in your learning page. Click on the green “start” button. Take the final exam once you have completed viewing the module.
- ❖ A passing score of 100% on the exam is required for the module.
- ❖ **Some of the pages will require you to answer questions, and/or click on the flash cards or tabs on the page before being able to proceed to the next page.**
- ❖ This in-service should be done during your work time. If you choose to do it on your off time or at home, no OT will be given. Ample time is being given to complete the module. You do not have to complete it all in one sitting. Watch a little each day and you will be able to complete the module by the set deadline. Please do not wait until the last minute.

Start Date: **Friday, March 31, 2023**

Deadline: **Friday, April 21, 2023**