

INVITATION FOR BIDS  
for  
LEAHI HOSPITAL  
ADMINISTRATION BUILDING SOFFIT REPLACEMENT  
Honolulu, Hawaii

IFB NO. 20L-0010

ADDENDUM NO. 1

March 19, 2020

The items listed hereinafter are hereby made a part of the contract for the above project and shall govern the work, taking precedence over previously issued plans and specifications governing the items mentioned:

A. INCORPORATE THE ATTACHED PRE-BID MINUTES

Incorporate the Pre-Bid Conference/Job Site Walk-Thru Minutes, held March 03, 2020, at the Administration Building Conference Room, 9:00 AM.

B. CLARIFICATIONS

The following questions were received in writing concerning clarifications to the contract documents. Clarifications will be addressed in amendment.

1. QUESTION: Will the Contractor be able to use the 2<sup>nd</sup> Floor Roof below the soffit area for scaffolding to replace the project soffit?

*RESPONSE: The Contractor will be allowed to use the 2<sup>nd</sup> Floor Roof if desired and at their prerogative. However, prior to any work on the roof, the Contractor shall prepare and submit a photographic survey of the entire roof area, including adjacent surfaces, noting any existing damages and conditions. At the minimum, the Contractor shall provide a protective covering of the existing roofing. Contractor shall also be responsible to have a licensed Structural Engineer review the existing roof structure to assure that the existing roof structure is capable of supporting any loading that the Contractor may want to add to the roof. Any damage to the roofing, roof structure, and adjacent surfaces shall be repaired to the satisfaction of the HHSC Coordinator and at no additional costs to the Hospital.*

2. QUESTION: Due to the recent event of COVID-19, our office has implemented working remotely. Please confirm if it is acceptable to send bids by email.

*RESPONSE: Yes, bids by email will be accepted. Submit bids to [skawai@hhsc.org](mailto:skawai@hhsc.org). Contractor shall be responsible to assure that bids are received by 2:00PM. Bids not received on time will be disqualified and not be accepted. No exceptions will be made even if network provider or software (MS Outlook) delays delivery.*

3. QUESTION: Sheet A-2.0, detail C, call for new vent. Please provide details.

RESPONSE: *Specification Section 09870 – EXTERIOR FINISH SYSTEM, paragraph 2.01, K, specifies the soffit vent. Installation shall be per the manufacturer’s recommendations and or industry standards.*

4. QUESTION: Regarding building soffit access, what is being permitted for use at the project? Scaffolding, manlift and scaffolding on deck covering below?

RESPONSE: *See response to question 1 above. Please note, however, that means of construction is by the Contractor. All work on the site shall be coordinated with and approved by the HHSC Coordinator.*

END OF ADDENDUM NO. 1



## PACIFIC ARCHITECTS

### MINUTES TO PRE-BID MEETING

**Project:** Leahi Hospital  
Administration Building Soffit Replacement

**Date:** March 03, 2020

**Time:** 9:00 A.M.

**Place:** Leahi Hospital, Administration Bldg. Conference Room

#### IN ATTENDANCE

Scott Kawai, HHSC Contracts Manager	832-3025	<a href="mailto:SKawai@hhsc.org">SKawai@hhsc.org</a>
Ron Kurasaki, HHSC Project Manager	486-8048	<a href="mailto:rkurasaki@hhsc.org">rkurasaki@hhsc.org</a>
Jason Agapaya, HHSC Maintenance	971-1693	<a href="mailto:jagapay1@hhsc.org">jagapay1@hhsc.org</a>
Clifford Murakami, Pacific Architects, Inc. (PAI)	949-1601	<a href="mailto:cmurakami@pacarchitects.com">cmurakami@pacarchitects.com</a>

Contractors, Vendors, Sub-Contractors (See attached Sign-In-Sheet)

#### ITEMS OF DISCUSSION

The purpose of this meeting was a Pre-Bid Meeting and walk-through and introduction of the project to interested parties. The following is a recap of discussions from the meeting.

1. HHSC noted that questions will be addressed, however, Contractors shall submit all questions in writing for formal response via Addendum.
2. PAI provided a brief description of the project scope of work. It was noted that the soffit replacement work was the upper roof soffit on the Makai side of the building. Working off of the lower roof was initially prohibited, however, review of the roof conditions, if the Contractor desires, scaffolding may be from the lower roof. The Contractors will be required to provide photo documentation of the existing roof prior to the start of work. Any damages to the existing roof/roofing shall be the responsibility of the Contractor and shall be repaired to the satisfaction and at no additional cost to the Hospital.
3. A walk-through of the facilities was conducted after the meeting.

#### NOTE:

The above minutes is our understanding of the discussions and decisions made during the meeting. Upon receipt of these minutes, please notify Pacific Architects, Inc. within 5 days of any discrepancies or omissions.

#### SUBMITTED BY:

Pacific Architects, Inc.

Clifford K. Murakami, AIA  
Project Architect